

DETACHMENT BY-LAWS AND ADMINISTRATIVE PROCEDURES APPROVAL

The Detachment By-laws and Administrative Procedures were presented to the Department of Arizona of the Marine Corps League, Inc. They become effective upon the approval of the Department Judge Advocate.

By-laws Committee:

- Keith Vogler – Commandant
- Mike Noble – Junior Past Commandant
- James Vogler – Judge Advocate

CERTIFICATION

I, Keith Vogler, Commandant of the Verde Valley Detachment (#1176) of Marine Corps League, Department of Arizona, do hereby certify that the By-laws and Administrative Procedures contained hereafter were approved by a two-thirds majority of the members of the aforementioned Detachment on September 19th, 2023.

Signed:

Keith Vogler Date 09/19/2023
Detachment Commandant

Attest:

[Signature]
Detachment Judge Advocate,

APPROVAL

I, Frank Alger, Judge Advocate of the Department of Arizona of the Marine Corps League, Inc. have read and approved the following by-laws and administrative procedures of The Marine Corps League Detachment VERDE VALLEY 1176.

[Signature] Date: 03/28/24
Frank Alger
Department Judge Advocate
Department of Arizona

VERDE VALLEY DETACHMENT #1176

Department of Arizona

Marine Corps League

Verde Valley, Arizona

ADMINISTRATIVE PROCEDURES

CHAPTER ONE

GENERAL

SECTION 100-NAME AND PURPOSE

The name of the body corporate is the Verde Valley Detachment, Marine Corps League. It is a subsidiary organization of the Department of Arizona Marine Corps League and of the National Marine Corps League, which is a nonprofit corporation incorporated by an act of the seventy-fifth Congress of the United States of America at the First Session, begun and held at the city of Washington, DC on Tuesday, the fifth day of January 1937, and approved August 4, 1937. The purposes for which the corporation is formed are:

- A. To preserve the traditions and to promote the interests of the United States Marine Corps.
- B. To band those who are now serving in the United States Marine Corps and those who have been honorably discharged from that service together in fellowship that they may effectively promote the ideals of American freedom and democracy.
- C. To fit its members for duties of citizenship and to encourage them to serve as ably as citizens as they have served the Nation under arms.
- D. To hold sacred the history and memory of the men and women who have given their lives to the Nation.
- E. To foster love for the principals which they have supported by blood and valor since the founding of the Republic;
- F. To maintain true allegiance to American institutions.
- G. To create a bond of comradeship between those in the service and those who have returned to civilian life.
- H. To aid voluntarily and to render assistance to all Marines and former Marines as well as to their spouses, orphans and parent(s).
- I. To perpetuate the history of the United States Marine Corps, and by fitting acts to observe the anniversaries of historical occasions of particular interest to Marines.

SECTION 101-LOCATION

The principal location for the Verde Valley Detachment will be at the American Legion, 480 South Calvary Way, Cottonwood, Arizona.

SECTION 105-CORPORATE SEAL

The corporate seal of the Verde Valley Detachment, Marine Corps League shall be round in shape, containing in the center thereof a replica of the United States Marine Corps Emblem, surrounded by the words, "Marine Corps League Verde Valley Detachment" within a border of two narrow rings.

SECTION 110-POLICY

- A. The supreme power of the Verde Valley Detachment, Marine Corps League shall be vested always in its membership functioning through its members; executive and administrative powers only will be delegated to its elected officers and its Board of Directors.
- B. The Verde Valley Detachment, Marine Corps League shall never take part in any labor or management dispute or issue, and it shall ever be non-sectarian, non-political, and nonpartisan; nor shall it be biased on the grounds of race, color, creed, nationality, or sex; nor shall it be used as a medium of political ambition or preferment; nor shall former or present military rank or former or present civilian position be used as a basis for special consideration or preferment.
- C. Nothing in the preceding section shall prohibit the Marine Corps League or any subdivision thereof, from participating in political issues affecting the welfare of the United States Marine Corps, the national security of our nation, or any veterans' claims for justice arising from service in the Armed Forces of the United States of America.

SECTION 120-ORGANIZATION

The constituted bodies of this organization shall be:

- A. The Detachment Organization to be known as the Verde Valley Marine Corps League.
- B. Such other subsidiary organizations as the National Organization may create, establish, or recognize.

SECTION 125-COMPLIANCE WITH NATIONAL BYLAWS AND ADMINISTRATIVE PROCEDURES

Left intentionally blank for numbering purposes.

SECTION 130-INSTALLATION OF DETACHMENT OFFICERS

The Installation of Elected Detachment Officers shall be held during a formal ceremony. The Installing Officer must be a Detachment Commandant, Department Commandant, National Officer, a Past National Commandant, Past Department or a Past Detachment Commandant.

It shall be the responsibility of the Installing Officer to sign, date, and forward the completed Installation Report Form within fifteen (15) days of the installation.

ADMINISTRATIVE PROCEDURES

CHAPTER TWO

HOSTING DEPARTMENT STAFF MEETING OR CONVENTION

SECTIONS 200, 210, 215, 220, 230 AND 235 – DO NOT APPLY

SECTION 235 – BYLAWS AND RESOLUTIONS COMMITTEES (SEE 300E)

SECTION 240–CONVENTION COMMITTEE

If the Verde Valley Detachment hosts a Department Convention or staff meeting, it will follow the guidelines found in the Department of Arizona Administrative Procedures.

ADMINISTRATIVE PROCEDURES

CHAPTER THREE

DETACHMENT COMMITTEES AND STAFF

SECTION 300-STANDING COMMITTEES DUTIES

The Detachment Standing Committees and their duties are as follows:

A) AWARDS COMMITTEE

- 1) The Detachment Commandant will appoint a committee to evaluate and select member awards to include Detachment Marine of the Year, Associate Member of the Year and other awards meriting recognition. Selection of candidates will be made in September of each year and awarded at the annual Detachment Marine Corps Birthday Ball.
- 2) If the committee feels that none of the nominations meet the criteria to warrant an award, none will be given.
- 3) Marine of the Year Nominees must be REGULAR member in good standing of the Verde Valley Detachment, Marine Corps League. Only one recipient will be named "Marine of the Year" and one recipient will be named Associate Member of the Year. There will be no dual recipients. No past Verde Valley Detachment Marine of the Year or Associate Member of the Year will be considered. This honor is to be a once in a lifetime award.
- 4) Verde Valley Detachment, Marine Corps League Marine of the Year and Associate Marine of the Year will be announced at the annual detachment Marine Corps Birthday Ball. The current (or most Junior past in attendance) Detachment Marine of the Year will make the announcement (introduction if recipient is present) and present the new Detachment Marine of the Year with a plaque identifying him/her as a Verde Valley Detachment Marine of the Year. The same process will be followed in awarding the Associate Member of the Year..
- 5) No additional gifts (other than the traditional MOY plaque) will be given to the Detachment Marine of the Year by the Verde Valley Detachment, Marine Corps League.
- 6) Individual awards will be the financial responsibility of the Detachment.

C)

E) BYLAWS AND RESOLUTIONS COMMITTEES

1. **Bylaws Committee** will be appointed by the detachment commandant and shall receive and consider all proposed changes of the Detachment Bylaws and Administrative Procedures which are properly submitted in accordance with the requirements of these Bylaws and Administrative Procedures. All changes meeting said requirements of the Bylaws and Administrative Procedures shall be referred to the committee for its consideration and action. All proposed changes not meeting the prescribed requirements, shall be returned to the submitting Detachment member with an explanation of the discrepancies.
2. **Resolutions Committee** will be appointed as necessary by the detachment commandant and shall: Receive and consider all properly submitted resolutions (not Bylaws proposals) complying with the re-

quirements of these Bylaws and Administrative Procedures, and it may offer resolutions on behalf of the Committee which it deems to be advisable and necessary.

SECTION 310-ADVISORY STAFF AND COUNCILS DUTIES

The advisory Staff and Councils duties are as follows:

A) PAST DETACHMENT COMMANDANT

- 1) Past Detachment Commandants should avail themselves to the current Detachment Commandant for the purpose of advising them in the performance.
- 2) Receive and evaluate suggestions and relationships, which are oriented to the improvement of the Marine Corps League, its growth, the enhancement of its components, members, Board of Directors and Staff.
- 3) As called upon, execute in-depth study tasks as assigned by the Detachment Commandant or the Detachment Board of Directors.
- 4) Pursuant to accomplishing the above responsibilities, they shall develop a proposed plan, policies, procedures and systems for recommendations to the Detachment Board of Directors for its consideration.

B) VETERAN SERVICE OFFICER REPRESENTATIVE

It shall be the duty of the Veterans Service Officer Representative to:

- 1) Maintain close contact with the Veterans Administration staff for the purpose of keeping abreast of the changes in policies and procedures pertaining to the VA Programs.
- 2) Publicize the objectives of the VA Programs and cultivate the interest of the Detachment and subsidiary units in their participation in the VA Programs within their locale.

SECTION 320 - APPOINTED OFFICERS, CHAIRPERSONS AND COMMITTEE MEMBERS

TERMS

All appointed officers; Committee Chairmen and Committee Members shall serve at the pleasure of the Detachment Commandant and the Board of Directors. All the above shall surrender all monies, records and properties of the Verde Valley Detachment, Marine Corps League in their charge to their successors.

SECTION 330-ACCOMMODATIONS

Left intentionally blank for numbering purposes

CHAPTER FOUR

Divisions

Left intentionally blank for numbering purposes

CHAPTER FIVE

Detachments

Left intentionally blank for numbering purposes

CHAPTER SIX

NEW DETACHMENTS

Left intentionally blank for numbering purposes

CHAPTER SEVEN-MEMBERS

MEMBERSHIP

The Verde Valley Detachment follows the National Administrative Procedures.

Left intentionally blank for numbering purposes

CHAPTER EIGHT

SUBSIDIARIES AND SUBORDINATES

The Verde Valley Detachment follows the National Administrative Procedures

Left intentionally blank for numbering purposes

CHAPTER NINE

GRIEVANCE AND DISCIPLINE

The Verde Valley Detachment follows the National Administrative Procedures.

Left intentionally blank for numbering purposes

ADMINISTRATIVE PROCEDURES

CHAPTER TEN

MISCELLANEOUS

The Verde Valley Detachment follows the National Administrative Procedures.

Left intentionally blank for numbering purposes

CHAPTER ELEVEN

**DETACHMENT BOARD OF DIRECTORS AND DEPARTMENT
STAFF MEETINGS**

Left intentionally blank for numbering purposes

**VERDE VALLEY DETACHMENT MARINE CORPS LEAGUE #1176
BYLAWS**

ARTICLE ONE-DETACHMENT MEETING

SECTION 100-AUTHORITY

The supreme legislative and policy making power of the Verde Valley Detachment Marine Corps League shall be vested in the Detachment composed of the properly elected Officers, Board of Directors, and members in good standing.

SECTIONS 101, 105 AND 110-DO NOT APPLY

SECTION 112-MEETINGS

The Verde Valley Detachment, Marine Corps League, shall hold monthly meetings on the third Saturday of each month. We meet at a location selected by the Commandant. The Detachment Charter, the Bible and the National Colors shall be displayed at all business meetings.

SECTION 115-ELECTIVE OFFICES

The Detachment Officers to be elected shall be Commandant, Senior Vice Commandant, Junior Vice Commandant and the Judge Advocate.

SECTION 120-NOMINATIONS

- (a) Initial nominations for elective offices shall be made by the nominating committee one month prior to elections being held at the November meeting. Additional nominations may be made prior to voting at the November meeting. Nominees must be members in good standing in the Marine Corps League at the time of their nomination. Each nominee, when called upon, shall rise, unless restricted by physical impairment, and state to the Chair that if elected they will accept the office and serve loyally, faithfully and to the best of their ability during the term to which elected.
- (b) Nominations for an elective office shall be made at the October monthly meeting. Nominations from the floor at the November are acceptable and encouraged.

SECTION 125-ELECTIONS

The election of Detachment Officers shall be the last order of business of the November Meeting. The election of Commandant, Senior Vice Commandant, Junior Vice Commandant and Judge Advocate, shall be by ballot.

- (a) No person shall hold more than one elected Detachment Office at the same time.
- (c) Elections by majority vote of the members present shall be conducted at the November meeting. Installations shall take place at the December meeting and are to be performed by the Commandant.
- (d) There are no proxies allowed.

SECTION 130-TERM OF OFFICE

Detachment Officers shall be elected for a term of one (1) year and may stand for reelection. No member may serve more than two (2) consecutive terms in any elected office.

SECTION 135-QUORUM

Three members of the elected board shall constitute a quorum to transact the business of a regular meeting. The phrase "business of a regular meeting" shall include approving by voice vote or ballot all matters including the election of officers. The presence or absence of a quorum at special meetings shall be determined by the chairmen of standing or special committees or in appropriate circumstances by the Senior-Vice-Commandant presiding.

SECTION 140-RIGHT TO SPEAK

All members in good standing, when recognized by the Chair and not so expressly prohibited by these Bylaws, shall have the right to speak on any subject and all issues brought to the meeting for its consideration.

ARTICLE TWO-DETACHMENT BOARD OF DIRECTORS

SECTION 200-COMPOSITION

The Detachment Board of Directors shall be composed of the following:

- (a) Detachment Commandant
 - (b) Detachment Senior Vice Commandant
 - (c) Detachment Junior Vice Commandant
 - (d) Detachment Judge Advocate
 - (e) Junior Past Detachment Commandant
1. The Detachment Commandant is authorized to appoint a Past Detachment Commandant if the outgoing Detachment Commandant is not inclined to serve.
 2. The Detachment Commandant may select one Associate Member to serve as a member of the Board of Directors with approval of elected Officers. However, the Associate Member cannot be a voting member.

SECTION 205-POWERS

In between meetings, in compliance with the provisions of the Congressional Charter, the National Bylaws and Administrative Procedures and the Directives and Mandates of the National Meeting, and the Department Bylaws and Administrative Procedures and Directives of the Department of Arizona, the Powers and Authority of the Detachment Board of Directors shall be:

- (a) To exercise such other powers and to do such other actions as are compatible with the National Bylaws and Administrative Procedures and the Department of Arizona Bylaws and Administrative Procedures which are in the best interest of the Marine Corps League, and to exercise executive powers between Detachment meetings.

- (b) To approve or disapprove the minutes of the Detachment Meeting at the next regularly scheduled meeting of the Verde Valley Detachment Marine Corps League. After the conclusion of the next regularly scheduled meeting, changes to the minutes can be made only to the degree of correcting errors or omissions.

SECTION 210- BOARD MEMBERS DUTIES

In addition to the specific duties of the individual Board Members, as hereinafter stated, it shall be the duty of each member of the Board to acquire a working knowledge of the Department of Arizona, National and Detachment Bylaws and Administrative Procedures of the Marine Corps League.

DETACHMENT COMMANDANT

Shall preside at all Detachment meetings. The Detachment Commandant shall have direction and control of the executive and administrative affairs of the Verde Valley Detachment, Marine Corps League between Detachment Meetings. In addition, the Detachment Commandant shall:

- (a) Observe and enforce the observance of the Congressional Charter and the National, Department and Detachment Bylaws and Administrative Procedures of the Marine Corps League.
- (b) Direct to all officers and members such orders as are not in conflict with the Bylaws and Administrative Procedures which are necessary for the proper conduct of business.
- (c) Call such meetings of the Detachment Board of Directors as are required by the Department, Detachment and National Bylaws and Administrative Procedures.
- (d) With the Detachment Paymaster have custody of all funds and property of the Verde Valley Detachment Marine Corps League.
- (e) Approve requisitions of the Paymaster, which exceeds the approved budget or One Hundred Seventy-five Dollars (\$175.00).
- (f) Represent the Verde Valley Detachment Marine Corps League at social functions and ceremonies in such a manner as will enhance the dignity, honor, and prestige of this organization.
- (g) Perform such other duties as are directed from time to time.
- (h) The Detachment Commandant may not hold the office of Commandant in any other level of the Marine Corps League. Resignation from the lower office shall be required upon being sworn into the higher office.

DETACHMENT SENIOR VICE COMMANDANT

Shall give assistance to the Detachment Commandant and, during the absence or illness of the Detachment Commandant, perform the duties of that office. The Detachment Senior Vice-Commandant shall assist, initiate, and implement such dynamic programs as will increase the effectiveness of the Marine Corps League and the Verde Valley Detachment.

DETACHMENT JUNIOR VICE COMMANDANT

Shall create and publicize such incentives and programs as will produce enthusiastic response resulting in continuous membership growth. In the absence or illness of the Detachment Commandant and the Detachment Senior Vice-Commandant, he/she shall perform the duties of that office.

DETACHMENT JUDGE ADVOCATE

Shall interpret the National, Department and Detachment Bylaws and Administrative Procedures. He/she shall advise, construe, counsel, and render opinions on questions of Law and Procedure to the Detachment Commandant, the Detachment Board of Directors and the Detachment Staff when so requested in the manner outlined hereinafter:

- (a) At Detachment Meetings, the Detachment Judge Advocate shall render an opinion on Law and Procedure to the Chair, whereupon the Chair shall rule on the opinion and the question, which ruling shall be final unless appealed, whereupon the Detachment Judge Advocate will put the question, "Shall the ruling of the Chair be sustained?" A vote of members in good standing will be called, and two-thirds (2/3rds) of the total vote will be required to reverse the ruling of the Chair.
- (b) At Detachment Board Meetings, the same procedure shall apply, and two-thirds (2/3rds) of the Detachment Board of Directors present and voting will be required to reverse the ruling of the Chair.
- (c) On all questions of Law and Procedure pertaining to the National, Department and Verde Valley Detachment Marine Corps League or any of its subsidiaries, referred to this officer through channels, the Detachment Judge Advocate shall rule in writing. Copies of the ruling shall be distributed by hand or via email to the parties concerned and to the Detachment Commandant and the Department Judge Advocate. That ruling shall be binding unless reversed on appeal by the Department Judge Advocate.
- (d) The Detachment Judge Advocate may not hold the office of Judge Advocate in any other level of the Marine Corps League. Resignation from the lower office shall be required upon being sworn into the higher office.
- (e) The Detachment Judge Advocate shall review and recommend changes to any contract obligating the Detachment.

JUNIOR PAST DETACHMENT COMMANDANT

Shall be a full voting member of the Detachment Board of Directors, contributing generously and impartially from past experience to the best interest of the Verde Valley Detachment Marine Corps League.

SECTION 215-VACANCY

The order of succession to the office of the Detachment Commandant shall be Senior Vice Commandant, then Junior Vice Commandant.

In the event of other vacancies on the Detachment Board of Directors, the Detachment Commandant, with the advice and consent of the remaining Board Members, shall appoint a successor to fill the remaining un-expired term of office. In addition to death, resignation, or incapacitation, a vacancy will occur through **failure to attend three consecutive meetings without approval of the Detachment Commandant** or in the case of removal from office for cause as is provided in Chapter Nine of the Administrative Procedures.

SECTION 220-BOARD MEETING

The Detachment shall meet:

- (a) Once a month and at the call of the Detachment Commandant for special emergency reasons, providing that a quorum of the Board is assured through the polling by the Detachment Adjutant prior to the issuance of the call for a special Board meeting.
- (b) The Detachment, Department and National Bylaws and Administrative Procedures, shall govern the conduct of business at all Detachment Board Meetings and Parliamentary reference shall be *Robert's Revised Rules of Order*.

SECTION 225-QUORUM

The presence of a majority of the elected Officers and Board of Directors shall constitute a quorum for the transaction of business.

SECTION 230-VOTING

Each Detachment member in good standing shall have one (1) vote. The Detachment Judge Advocate shall abstain from voting on all matters wherein the Detachment Judge Advocate has rendered an official opinion.

ARTICLE THREE-DETACHMENT STAFF

SECTION 300-COMPOSITION

The Detachment Staff shall be comprised of the Detachment Board of Directors, appointed Detachment Officers, Committee and Chairpersons being identified collectively as Staff Officers and individually as a Staff Officer.

SECTION 305-POWERS

The power and authority of the Detachment Staff shall:

- 1) Be the same as that of the Board of Directors, except that members of the Staff who are not members of the Board of Directors shall have no vote and shall not be considered in determining a quorum for the Board of Directors meetings.
- 2) Discipline for any actions that are deemed detrimental to the Bylaws and Administrative Procedures of the Marine Corps League are resolved by the Judge Advocate, Department of Arizona.
- 3) Arizona State Liquor Board problems will be the responsibility of the Board of Directors.

SECTION 310-DUTIES OF STAFF OFFICERS

The Detachment Staff Officers shall acquire a working knowledge of the National, Department and Detachment Bylaws and Administrative Procedures of the Marine Corps League, and shall act as assistants to the Detachment Board of Directors with individual duties:

A) DETACHMENT ADJUTANT Shall

- 1) Record minutes of all Detachment Board of Trustee, Committee and monthly Detachment Meetings.
- 2) Act as an Administrative Assistant to the Detachment Commandant
- 3) Perform such other duties as are usually assigned to a Recording Secretary.
- 4) Surrender to the duly appointed successor all Verde Valley Detachment Marine Corps League books, records, and other property with which the office is charged.

B) DETACHMENT PAYMASTER Shall

- 1) Be responsible to the Detachment Commandant.
- 2) Perform all of the ordinary and necessary business of the Verde Valley Detachment Marine Corps League, within the bounds of the budget as provided by the Board of Directors.
- 3) Receive all monies, keeping record of their source and purpose, and shall deposit said monies in approved and federally insured accounts, including checking and/or savings accounts. All monies deposited shall be in the name of the Verde Valley Detachment Marine Corps League.
- 4) Establish the Fiscal Year for the Verde Valley Detachment Marine Corps League from January 1 to December 31 the following year and provide assistance as necessary in the conduct of an annual audit of all of the funds of the Verde Valley Detachment Marine Corps League.
- 5) Assure that all checks issued that exceed \$175.00 have the signatures of the Paymaster and of the Commandant of the Verde Valley Detachment Marine Corps League, or their appointee.

C) DETACHMENT CHAPLAIN Shall

- 1) Perform such duties of a spiritual nature as are customarily performed by members of the clergy and required by the Verde Valley Detachment, Department and the National Bylaws and Administrative Procedures of the Marine Corps League.
- 2) Perform such other duties as are assigned by the Detachment Commandant.

D) DETACHMENT SERGEANT-AT-ARMS Shall

Preserve order at the Detachment Meetings and such other Detachment meetings as may be called by the Detachment Commandant, and to perform such other duties as are assigned by the Detachment Commandant.

E) DETACHMENT HISTORIAN

Assemble and maintain a record of the Verde Valley Detachment Marine Corps League history of achievement.

F) NOMINATIONS COMMITTEE CHAIRMAN Shall

Chair the Nominations Committee and be responsible to the Commandant and the Board of Directors, for obtaining the names of qualified members to run for Detachment Office. Nominations will also be accepted from the floor as per Section 120.

G) QUARTERMASTER Shall

Be responsible for coordination and implementation of Detachment supplies. This should include ordering materials from Marine Corps League Headquarters. The latter will help membership save money on shipping.

SECTION 315-VACANCY

Should a vacancy occur in an appointed office, a committee chair, or a committee member, the Detachment Commandant shall fill such vacancy as soon as practical. All such appointments are subject to the subsequent approval by the Detachment elected Officers and the Board of Directors.

ARTICLE FOUR

DETACHMENTS

The Verde Valley Detachment follows the National Bylaws
Left intentionally blank for numbering purposes.

ARTICLE FIVE

MEMBERS

The Verde Valley Detachment follows the National Bylaws
Left intentionally blank for numbering purposes.

ARTICLE SIX

SUBSIDIARIES AND SUBORDINATE GROUPS

The Verde Valley Detachment follows the National Bylaws

Left intentionally blank for numbering purposes.

ARTICLE SEVEN

SECTION 800-AMENDMENTS

The Detachment Bylaws may be reviewed, amended, or repealed by a majority vote of the members provided the proposed revision, amendment, or repeal is submitted by email form in the exact wording, to the Detachment Adjutant, not less than **thirty (30)** days prior to the opening date of the Detachment Meeting at which said proposal is to be considered. Detachment Adjutant shall distribute copies (by email) of each proposal, without personal comment, to members in good standing no later than **thirty (30)** days prior to the opening day of the Detachment Meeting at which said proposal is to be considered.

SECTION 805-EFFECTIVE DATE

Each revision, amendment, or repeal of a provision of the Verde Valley Detachment Marine Corps League Bylaws, which is approved at a Detachment Meeting, as outlined in Section 800, which does not provide for an effective date, shall be forwarded to the Department Judge Advocate. Any changes to these Bylaws and Administrative Procedures must be approved by the Department Judge Advocate before becoming effective.

SECTION 810-DETACHMENT BYLAWS AND ADMINISTRATIVE PROCEDURES DISTRIBUTION

Each member of the Detachment Board of Directors, elected Officers, the Department of Arizona Judge Advocate, National Headquarters Marine Corps League and the National Judge Advocate shall be provided at no charge two (2) copies of the Bylaws and Administrative Procedures of the Verde Valley Detachment Marine Corps League, including all changes thereto. Additional copies of the Verde Valley Detachment Marine Corps League Bylaws and Administrative Procedures will be provided to all members by email by the Department Adjutant.

SECTION 815-BLANKET BOND

The following officers are included under a Blanket Bond paid for by the National Marine Corps League Headquarters:

- (a) Detachment Commandant
- (b) Detachment Paymaster (or Adjutant/Paymaster)
- (c) Detachment Paymaster or Adjutant/Paymaster as applicable.

SECTION 820-DISSOLUTION

Should this Organization be dissolved, all funds, property, and assets of the Verde Valley Detachment Marine Corps League shall be surrendered to the Department of Arizona to be held in abeyance.

SECTION 825-MEMBERSHIP LISTINGS

The membership listing of the Marine Corps League is *proprietary information* and under the direct control of National Headquarters of the Marine Corps League. Applicable portions of the membership listings shall be periodically provided to appropriate Departments and Detachments, exclusively for internal usage in administering membership of such applicable Departments and Detachments. The membership listing will not be sold, copied, loaned or assigned without permission, in writing, from the National Executive Director, the National Board of Directors, and the Verde Valley Detachment Board of the Marine Corps League.

SECTION 830-VIOLATION

Each member who violates the precepts of the National, Department or Verde Valley Detachment Bylaws or the Administrative Procedures of the Marine Corps League is subject to the provisions of Chapter Nine (9) Grievance and Discipline as stated in the Administrative Procedures.

SECTION 835-UNIFORMS

- a) The Verde Valley Detachment Marine Corps League follows the National Enclosure Three (3), Uniform Code – Marine Corps League.
- b) It shall be the responsibility of each Detachment Commandant to ensure the uniforms authorized in National Enclosures Three (3) are worn properly by their members.

SECTION 840-AWARDS

- a) The Verde Valley Detachment follows the National Enclosure Four (4), Marine Corps League Awards.
- b) It shall be the responsibility of each Detachment Member to provide copies of their DD-214 / DD-215, and authorizations for other awards, when requested.
- c) It shall be the responsibility of each Detachment to collect the copies of the DD-214 / DD-215 (s) and the award authorizations of each member.
- d) It shall be the responsibility of each Detachment Commandant to ensure their members wears only awards, which have been authorized.