

CORPORAL GEORGE SALCIDO DETACHMENT MARINE CORPS LEAGUE #1204

BYLAWS

ARTICLE ONE-DETACHMENT MEETING

SECTION 100-AUTHORITY

The supreme legislative and policy making power of the Corporal George Salcido Detachment, Marine Corps League shall be vested in the Detachment composed of the properly elected Officers, Board of Directors and members in good standing. SECTIONS 101,105 and 110-DO NOT APPLY

SECTION 112-MEETINGS

The Corporal George Salcido Detachment, Marine Corps League, shall hold monthly meetings at a place as set by the Commandant or Board. The Detachment Charter, Bible and the National and Detachment Colors shall be displayed at all business meetings.

SECTION 115-ELECTIVE OFFICES

The Detachment Officers to be elected shall be: Commandant, Senior Vice Commandant, Junior Vice Commandant and Judge Advocate.

SECTION 120-NOMINATIONS

(a) All nominations for elective office shall be made from the floor one month prior to elections being held and prior to voting at the May meeting. Nominees must be a regular Marine Corps League member in good standing in the Detachment at the time of their nomination. Each nominee, when called upon, shall rise, unless restricted by physical impairment, and state to the chair that if elected they will accept the office and serve loyally, faithfully and to the best of their ability during the term to which elected.

(b) Nominations for an elective office shall be made at the April monthly meeting.

Oct. start
June ~ ROT
Feb.

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SECTION 125-ELECTIONS

The election of Detachment Officers shall be the last order of business of the May meeting.

The election of Commandant, Senior Vice Commandant, Junior Vice Commandant and Judge Advocate shall be by ballot.

- (a) No person shall hold more than one elected Detachment office at the same time.
- (b) Before voting begins, the Detachment Commandant shall select two Past Detachment Commandants or Past Detachment elected Officers to act as Judges and Tellers.
- (c) When Judges and Tellers have informed the Chair that they are ready and prepared to supervise the election, the Chair shall then call for the "Election of Officers". Upon such announcement by the Chair, it shall not accept or entertain any issue, question, or subject, which is not strictly related to voting. Without explicit permission of the Chair, a voting member shall not be allowed to enter or leave the meeting floor until the voting is completed. A majority of votes cast is required to elect Detachment Officers. When a simple majority is not obtained on the first ballot, a second ballot will immediately commence after a caucus (not to exceed five (5) minutes).

Should a majority fail to materialize on the second or successive ballots, the candidate with the least votes shall be dropped until a simple majority is achieved.

SECTION 135-QUORUM

A quorum shall consist of two (2) Officers and two (2) Board of Directors.

SECTION 140-RIGHT TO SPEAK

All members in good standing, when recognized by the Chair and not so expressly prohibited by these Bylaws, shall have the right to speak on any subject and all issues brought to the meeting for its consideration.

BYLAWS

ARTICLE TWO-DETACHMENT BOARD OF DIRECTORS SECTION 200-COMPOSITION

The Detachment Board of Directors shall be composed of die following:

- (a) Detachment Commandant
 - (b) Detachment Senior Vice Commandant
 - (c) Detachment Junior Vice Commandant
 - (d) Detachment Judge Advocate
 - (e) Junior Past Detachment Commandant
1. The Detachment Commandant is authorized to appoint a Past Detachment Commandant, if the outgoing Detachment Commandant is not inclined to serve.
 2. Each elected Officer shall select a member in good standing to serve as a member of the Board of Directors.
 3. The Detachment Commandant will select one Associate Member to serve as a member of the Board of Directors with approval of the elected Officers.

SECTION 205-POWERS

In between meetings, in compliance with the provisions of the Congressional Charter, the National Bylaws and Administrative Procedures and the Directives and Mandates of the National Meeting, and the Department Bylaws and Administrative Procedures and Directives of the Department of Arizona, the Powers and Authority of the Detachment Board of Directors shall be:

- (a) To exercise such other powers and to do such other actions as are compatible with the National Bylaws and Administrative Procedures and the Department of Arizona Bylaws and Administrative Procedures which are in the best interest of the Marine Corps League, and to exercise executive powers between Detachment Meetings.

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- (b) To approve or disapprove the minutes of the Detachment Meeting at the next regularly scheduled meeting of the Corporal George Salcido Detachment

Marine Corps League. After the conclusion of the next regularly scheduled meeting, changes to the minutes can be made only to the degree of correcting errors or omissions.

SECTION 210- BOARD MEMBERS DUTIES

In addition to the specific duties of the individual Board Members, as hereinafter stated, it shall be the duty of each member of the Board to acquire a working knowledge of the Department of Arizona, National and Detachment Bylaws and Administrative Procedures of the Marine Corps League

DETACHMENT SENIOR VICE COMMANDANT

Shall give assistance to the Detachment Commandant and, during the absence or illness of the Detachment Commandant, perform the duties of that office. The Detachment Senior Vice Commandant shall assist, initiate and implement such dynamic programs as will increase the effectiveness of the Marine Corps League and the Corporal George Salcido Detachment.

DETACHMENT JUNIOR VICE COMMANDANT

Shall create and publicize such incentives and programs as will produce enthusiastic response resulting in continuous membership growth. In the absence or illness of the Detachment Commandant and the Detachment Senior Vice Commandant, he/she shall perform the duties of that office.

DETACHMENT JUDGE ADVOCATE

Shall interpret the National, Department and Detachment Bylaws and Administrative Procedures. He/she shall advise, construe, counsel, and render opinions on questions of Law and Procedure to the Detachment Commandant, the Detachment Board of Directors and the Detachment Staff when so requested in the manner outlined hereinafter:

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- (a) At Detachment Meetings, the Detachment Judge Advocate shall render an opinion on Law and Procedure to the Chair, whereupon the Chair shall rule on the opinion and the question, which ruling shall be final unless appealed, whereupon the Detachment Judge Advocate will put the question, "Shall the ruling of the Chair be sustained?" A

vote of members in good standing will be called, and two-thirds (2/3rds) of the total vote will be required to reverse the ruling of the Chair.

(b) At Detachment Board Meetings, the same procedure shall apply, and two-thirds (2/3rds) of the Detachment Board of Directors present and voting will be required to reverse the ruling of the Chair.

(c) On all questions of Law and Procedure pertaining to the National, Department, and Corporal George Salcido Detachment Marine Corps League or any of its subsidiaries, referred to this officer through channels, the Detachment Judge Advocate shall rule in writing. Copies of the ruling shall be distributed by hand, or via the U.S. Mail or E-Mail to parties concerned and to the Detachment Commandant and the Department Judge Advocate. That ruling shall be binding unless reversed on appeal by the Department Judge Advocate.

(d) The Detachment Judge Advocate may not hold the office of Judge Advocate in any other level of the Marine Corps League. Resignation from the lower office shall be required upon being sworn into being sworn into higher office.

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JUNIOR PAST DETACHMENT COMMANDT

Shall be a full voting member of the Detachment Board of Directors, contributing generously and impartially from past experience to the best interest of the Corporal George Salcido Detachment Marine Corps League.

SECTION 215-VACANCY

The order of succession to the office of the Detachment Commandant shall be Senior Vice Commandant, then Junior Vice Commandant. In the event other vacancies on the Detachment Board of Directors, the Detachment Commandant, with the advice and consent of the remaining Board Members, shall appoint a successor to fill the remaining un-expired term of office. In addition to death, resignation, or incapacitation, a vacancy will occur through failure to attend three consecutive meetings without approval of Detachment Commandant or in the case of removal from office for cause as is provided in Chapter Nine of the Administrative Procedures.

SECTION 220-BOARD MEETING

The Detachment shall meet:

(a) As set by the Commandant or Board.

And at the call of the Detachment Commandant for special emergency reasons, providing that a Quorum of the Board is assured through polling by the Detachment Adjutant prior to the issuance of the call for a special Board meeting.

(b) The Detachment, Department and National Bylaws and Administrative Procedures, shall govern the conduct of business at all Detachment Board Meetings and Parliamentary reference shall be *Robert's Revised Rules of Order*.

SECTION 225-QUORUM

The presence of a majority of the elected Officers and Board of Directors shall constitute a quorum for the transaction of business.

SECTION 230-VOTING

Each Detachment member in good standing shall have one (1) vote. The Detachment Judge Advocate shall abstain from voting on all matters wherein the Detachment Judge Advocate has rendered an official opinion.

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SECTION 235-CONDUCT OF BUSINESS

The Board of Directors may conduct business between Meetings at any regular or Special meeting, by mail, telephone, fax or e-mail.

(a) All business by mail requiring a YES or NO vote shall be handled routinely by the Detachment Adjutant who shall mail to every Board Member an identical copy of the question on a printed ballot containing spaces for the YES or NO vote, a space for the voter's signature, and a space for entry date.

(b) Upon receipt of a mail ballot forwarded by certified mail return receipt requested, each Board of Directors Member should cast his vote and complete as indicated. The ballot shall be returned to Detachment Adjutant as soon as practical. A Board of Directors member failing to return his ballot within a reasonable period, as determined by the Detachment Adjutant, will be recorded as not voting. A reasonable period in this case shall be determined by the mail delivery time required between the mailing addresses of the members of the Detachment Board of Directors.

(c) The Detachment Adjutant shall keep a record of all ballots mailed with the date of mailing, a record of the date of the return ballot, and shall mail to each Board Member identical tallies reflecting results of the balloting by showing the vote of each Board Member and the total YES and NO votes.

(d) All business by telephone requiring a YES or NO vote shall be handled routinely by the Detachment Adjutant, calling each Board Member, identically stating the questions to be considered, and asking for a YES or NO vote. The Detachment Adjutant may tape record each call and vote. Failure to respond with a vote upon telephone request shall be recorded as NOT voting.

(e) Upon request by a Detachment Board of Trustee Member, a specific time extension may be granted within which the member must call back to cast the telephone vote, within such time extension.

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(f) The Detachment Adjutant shall make tallies of the telephone balloting, reflecting results as prescribed for those used in reporting results of mail balloting, and shall mail identical copies of the tallies to each Detachment Board of Directors Member.

(g) The results of each mail and telephone balloting shall be made available to the Board of Directors within five (5) business days after compiling of the vote. Following each balloting by the Board of Directors, the results of such vote, in detail for the information of the membership, shall be published in the next issue of the official Tucson Detachment Marine Corps League publication or e-mail.

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BYLAWS

ARTICLE THREE-DETACHMENT

STAFF SECTION 300-COMPOSITION

The Detachment Staff shall be comprised of the Detachment Board of Directors, appointed Detachment Officers, Committee and Chairpersons being identified collectively as Staff Officers and individually as a Staff Officer.

SECTION 305-POWERS

The power and authority of the Detachment Staff shall:

- 1) Be the same as that of the Board of Directors, except that members of the Staff who are not members of the Board of Directors shall have no vote and shall not be considered in determining a quorum for the Board of Directors meetings.
- 2) The Board of Directors is responsible for ensuring the proper conduct of members and guests within the Corporal George Salcido Detachment, Marine Corps League Clubhouse. Discipline for any actions that are deemed detrimental to the Bylaws and Administrative Procedures of the Marine Corps League and/or the Liquor Board for the state of Arizona will be the responsibility of the Board of Directors.

SECTION 310-DUTIES OF STAFF OFFICERS

The Detachment Staff Officers shall acquire a working knowledge of the National, Department and Detachment Bylaws and Administrative Procedures of the Marine Corps League, and shall act as assistants to the Detachment Board of Directors with individual duties:

A) DETACHMENT ADJUTANT Shall

- 1) Record minutes of all Detachment Board of Trustee, Committee and monthly Detachment Meetings.
- 2) Act as an Administrative Assistant to the Detachment Commandant
- 3) Perform such other duties as are usually assigned to a Recording Secretary.
- 4) Surrender to the duly appointed successor all Corporal George Salcido Detachment, Marine Corps League books, records and other property with which the office is charged.

B) DETACHMENT PAYMASTER Shall

- 1) Be responsible to the Detachment Commandant.
- 2) Perform all of the ordinary and necessary business of the Corporal George Salcido Detachment, Marine Corps League, within the bounds of the budget as provided by the Board of Directors.
- 3) Receive all monies, keeping record of their source and purpose, and shall deposit said monies in approved and Federally insured accounts, including checking and/or savings accounts. All monies deposited shall be in the name of the Corporal George Salcido Detachment, Marine Corps League.
- 4) Establish the Fiscal Year for the Corporal George Salcido Detachment, Marine Corps League from August 1 to July 31 the following year and provide assistance as necessary in the conduct of an annual audit of all of the funds of the Corporal George Salcido Detachment, Marine Corps League.
- 5) Assure that all checks issued have the signatures of the Paymaster and of the Commandant of the Corporal George Salcido Detachment Marine Corps League, or their appointee.

C) DETACHMENT CHAPLAIN Shall

- 1) Perform such duties of a spiritual nature as are customarily performed by members of the clergy and required by the Corporal George Salcido Detachment, Department and the National Bylaws and Administrative Procedures of the Marine Corps League.
- 2) Perform such other duties as are assigned by the Detachment Commandant.

D) DETACHMENT SERGEANT-AT-ARMS Shall

Preserve order at the Detachment Meetings and such other Detachment meetings as may be called by the Detachment Commandant, and to perform such other duties as are assigned by the Detachment Commandant.

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E) DETACHMENT HISTORIAN

Shall assemble and maintain a record of the Corporal George Salcido Detachment Marine Corps League history of achievement.

F) DIRECTOR OF PUBLIC RELATIONS

- 1) Shall act as public relations and press officer for the Corporal George Salcido Detachment Marine Corps League, and perform such other duties as assigned by the Detachment Commandant.
- 2) Perform such other duties as may be prescribed from time to time by the Detachment Commandant.

K) VAVS REPRESENTATIVE Shall

- 1) Maintain close contact with the Veterans Administration VAVS staff for the purpose of keeping current with the policies and procedures pertaining to the hospitals within their local service area that have VAVS Programs.
- 2) Guide and instruct Detachment VAVS workers in the proper conduct of their functions related to the VAVS Program and establish standards for required reports.
- 3) Compile comprehensive VAVS Program activity reports from the various participating Detachments and provide copies to the Detachment, Department of Arizona and the Veterans Administration.

L) NOMINATIONS COMMITTEE CHAIRMAN Shall

Chair the Nominations Committee and be responsible to the Commandant and the Board of Directors, for obtaining the names of qualified members to run for Detachment Office. Nominations will also be accepted from the floor as per Section 120.

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SECTION 315-VACANCY

Should a vacancy occur in an appointed office, a committee chair, or a committee member, the Detachment Commandant shall fill such vacancy as soon as practical. All such appointments are subject to the subsequent approval by the Detachment elected Officers and the Board of Directors.

SECTION 320-CONTRACTING AUTHORITY

No Officer of the Corporal George Salcido Detachment, Committee Chairperson or member of the Corporal George Salcido Detachment, Marine Corps League shall enter into or sign any contract or agreement, for the purpose of binding the Corporal George Salcido Detachment, Marine Corps League, without first submitting such contract or agreement to the Detachment Judge Advocate for his consideration. All documents should then be forwarded to the entire Detachment Board of Directors, who thereafter, by a majority vote, may accept or reject, in whole or in part, the contract or agreement submitted to it. All contracts or agreements consummated in the name of the Corporal George Salcido Detachment, Marine Corps League shall require the signature of the Commandant and the Paymaster.

BYLAWS ARTICLE FOUR DEPARTMENTS

The Corporal George Salcido Detachment follows the National Bylaws

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to maintain the proper numbering

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BYLAWS

ARTICLE FIVE

DETACHMENTS

The Corporal George Salcido Detachment follows the National Bylaws

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BYLAWS
ARTICLE SIX
MEMBERS

The Corporal George Salcido Detachment follows the National Bylaws

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BYLAWS
ARTICLE SEVEN
SUBSIDIARIES AND
SUBORDINATE GROUPS

The Corporal George Salcido Detachment follows the National Bylaws.

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BYLAWS
ARTICLE EIGHT-MISCELLANEOUS

The Detachment Bylaws may be reviewed, amended, or repealed by a majority vote of the members provided the proposed revision, amendment, or repeal is submitted in typewritten form in the exact wording, to the Detachment Adjutant, not less than **thirty (30)** days prior to the opening date of the Detachment Meeting at which said proposal is to be considered. Detachment Adjutant shall distribute copies of each proposal, without personal comment, to members in good standing no later than **thirty (30)** days prior to the opening day of the Detachment Meeting at which said proposal is to

be considered.

SECTION 805-EFFECTIVE DATE

Each revision, amendment, or repeal of a provisions of the Corporal George Salcido Detachment, Marine Corps League Bylaws, must be approved by the Department Judge Advocate and will not become effective until signed by the Department Judge Advocate.

SECTION 810-DETACHMENT BYLAWS AND ADMINISTRATIVE PROCEDURES DISTRIBUTION

Each member of the Detachment Board of Directors, elected Officers, the Department of Arizona Judge Advocate, National Headquarters Marine Corps League and the National Judge Advocate shall be provided at no charge two (2) copies of the Bylaws and Administrative Procedures of the Corporal George Salcido Detachment, Marine Corps League, including all changes thereto. Additional copies of the Corporal George Salcido Detachment, Marine Corps League Bylaws and Administrative Procedures will be for sale by the Detachment Paymaster.

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SECTION 815-BLANKET BOND

The following officers are included under a Blanket Bond paid for by the National Marine Corps League Headquarters:

- (a) Detachment Commandant
- (b) Detachment Paymaster (or Adjutant/Paymaster)
- (c) Detachment Paymaster or Adjutant/Paymaster as

applicable.

SECTION 820-DISSOLUTION

Should this Organization be dissolved, all funds, property, and assets of the Corporal George Salcido Detachment, Marine Corps League shall be surrendered to the Department of Arizona to be held in abeyance.

SECTION 825-MEMBERSHIP LISTINGS

BYLAWS

ARTICLE FOUR

DEPARTMENTS

The Corporal George Salcido Detachment follows the National Bylaws

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BYLAWS

ARTICLE FIVE

DETACHMENTS

The Corporal George Salcido Detachment follows the National Bylaws

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BYLAWS

ARTICLE SIX

MEMBERS

The Corporal George Salcido Detachment Detachment follows the National Bylaws

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BYLAWS

ARTICLE SEVEN

SUBSIDIARIES AND SUBORDINATE GROUPS

The Corporal George Salcido Detachment Detachment follows the National Bylaws

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The membership listing of the Marine Corps League is *proprietary information* and under the direct control of National Headquarters of the Marine Corps League. Applicable portions of the membership listings shall be periodically provided to appropriate Departments and Detachments, exclusively for internal usage in administering membership of such applicable Departments and Detachments. The membership listing will not be sold, copied, loaned or assigned without permission, in writing, from the National Executive Director, the National Board of Directors, and the Corporal George Salcido Detachment Board of the Marine Corps League.

SECTION 830-VIOLATION

Each member who violates the precepts of the National, Department or Corporal George Salcido Detachment Bylaws or the Administrative Procedures of the Marine Corps League is subject to the provisions of Chapter Nine (9) Grievance and Discipline as stated in the Administrative Procedures.

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SECTION 835-UNIFORMS

- a) The Corporal George Salcido Detachment Marine Corps League follows the National Enclosure Three (3), Uniform Code - Marine Corps League.
- b) It shall be the responsibility of each Detachment Commandant to ensure the uniforms authorized in National Enclosures Three (3) are worn properly by their members.

SECTION 840-AWARDS

- a) The Corporal George Salcido Detachment follows the National Enclosure Four (4), Marine Corps League Awards.
- b) It shall be the responsibility of each Detachment Member to provide copies of their DD-214 / DD-215, and authorizations for other awards, when requested.
- c) It shall be the responsibility of each Detachment to collect the copies of the DD-214 / DD-215 (s) and the award authorizations of each member.
- d) It shall be the responsibility of each Detachment Commandant to ensure their members wears only awards, which have been authorized.